



SUNSHINE COAST REGIONAL DISTRICT
RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING

January 23, 2025
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT: Chair: K. Backs, Electoral Area D
 L. Lee, Electoral Area A
 J. Gabias, Electoral Area B
 D. McMahon, Electoral Area E
 K. Stamford, Electoral Area F
 A. Toth, District of Sechelt
 D. Inkster, District of Sechelt
 S. White, Town of Gibsons
 P. Paul, shíshálh Nation Government District

ALSO PRESENT: T. Perreault, Chief Administrative Officer / Chief Financial Officer
 S. Reid, Corporate Officer (In Part)
 R. Rosenboom, GM Infrastructure Services (In Part)
 S. Gagnon, GM Community Services (In Part)
 V. Cropp, Manager, Purchasing and Risk Management (In Part)
 B. Wing, Manager, Financial Services (In Part)
 J. Waldorf, Manager, Capital Projects (In Part)
 R. Porte, Assistant Manager, Planning and Development (In Part)
 S. Misiurak, Manager, Capital Projects (In Part)
 T. Crosby, Administrative Assistant / Recorder

OTHERS: Public: 20
 Media: 1

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. AGENDA

2.1 Adoption of Agenda

The agenda was adopted as amended.

4. REPORTS

4.1 Hopkins Landing Waterworks District Conversion Options

Ian Thompson, of the Hopkins Landing Waterworks District addressed the Committee.

Recommendation No. 1

The Committee of the Whole recommended that the report titled Hopkins Landing Waterworks District Conversion Options be received for information;

AND THAT staff further assesses the implications of entering into a service arrangement for the water supply to the Hopkins residents and report back to the Board in Q3 2025;

AND THAT the budget for the Hopkins Landing Waterworks District (HLWD) Conversion Feasibility Study project be increased by \$55,000 from \$40,000 to \$95,000 and the additional amount be funded from [155] Feasibility Studies - Area F Taxation, including 0.15 additional FTE for 2025;

AND THAT the draft 2025-2029 Financial Plan be amended accordingly;

AND FURTHER THAT this recommendation be forward to the January 23, 2025 Board Meeting.

Recommendation No. 2

The Committee of the Whole recommended that staff establish an emergency supply agreement with Hopkins Landing Waterworks District (HLWD) through to the conclusion of the HLWD Conversion Feasibility Study.

The Committee recessed at 9:59 a.m. and reconvened at 10:11 a.m.

4.2 Chaster Well Maintenance and Upgrade - Budget Amendment

Recommendation No. 3

The Committee of the Whole recommended that the report titled Chaster Well Maintenance and Upgrade - Budget Amendment be received for information;

AND THAT the budget for the Chaster Well Maintenance and Upgrade Project be increased by \$329,000 funded from [370] Regional Water Service Capital Reserves;

AND THAT the increase to the budget be included in the draft 2025-2029 Financial Plan;

AND FURTHER THAT this recommendation be forwarded to the January 23, 2025 Board Meeting.

4.3 2024 Preliminary Surpluses and Deficits

Recommendation No. 4

The Committee of the Whole recommended that the report titled 2024 Preliminary Surplus / Deficits be received for information;

AND THAT as per the Sunshine Coast Regional District (SCRD) Financial Sustainability Policy, the 2024 surpluses be transferred to reserves as detailed in Attachment A of the report;

AND THAT the following deficits be funded from Operating Reserves;

- [110] General Government - \$1,238;
- [204] Halfmoon Bay Smoke Control - \$2,557;
- [313] Building Maintenance Services - \$7,942;
- [389] Canoe Road Wastewater Plant - \$30;
- [506] Geographic Information Services - \$4,051;

AND THAT the [155] Feasibility Studies Area F deficit of \$5,625 be funded from 2025 Taxation as previously committed through Board Resolution #235/24;

AND THAT the [210] Gibsons and District Fire Protection Service deficit of \$110,808 be funded from remaining uncommitted operating reserves (\$58,000 est.) with the remainder funded from 2025 Taxation (\$52,808 est.);

AND THAT the [212] Roberts Creek Fire Protection Service deficit of \$36,325 be funded from remaining uncommitted operating reserves (\$2,000 est.) with the remainder funded from 2025 Taxation (\$34,325 est.);

AND THAT the [312] Fleet Maintenance deficit of \$77,739 be funded from remaining uncommitted operating reserves (\$31,000 est.) with the remainder funded from 2025 internal recoveries (\$46,739 est.);

AND FURTHER THAT the [340] Burns Road Street Lighting Service base budget for electricity be increased by \$284 from \$241 to \$525.

4.4 Constituency Expenses and Reimbursement of Directors' Travel and Other Expenses Policies

Recommendation No. 5

The Committee of the Whole recommended that the report titled Constituency Expenses and Reimbursement of Directors' Travel and Other Expenses Policies be received for information;

AND THAT the Constituency Expenses and Reimbursement of Directors' Travel and Other Expenses policies be adopted as presented.

4.5 Contracts Between \$50,000 and \$100,000 (October to December)

Recommendation No. 6

The Committee of the Whole recommended that the staff report titled Contracts Between \$50,000 and \$100,000 from October 1, 2024 to December 31, 2024 be received for information.

4.6 Sunshine Coast Regional Accessibility Advisory Committee Meeting Minutes of December 9, 2024

Recommendation No. 7

The Committee of the Whole recommended that the Sunshine Coast Regional Accessibility Advisory Committee Meeting Minutes of December 9, 2024 be received for information.

4.7 Ports Monitoring Committee Meeting Minutes of December 10, 2024

Recommendation No. 8

The Committee of the Whole recommended that the Ports Monitoring Committee Meeting Minutes of December 10, 2024 be received for information.

8. ADJOURNMENT

The meeting adjourned at 11:17 a.m.

Chair