



SUNSHINE COAST REGIONAL DISTRICT
MINUTES OF THE MEETING OF THE REGULAR BOARD

January 23, 2025
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT: Chair: A. Toth, District of Sechelt
L. Lee, Electoral Area A
J. Gabias, Electoral Area B
K. Backs, Electoral Area D
D. McMahon, Electoral Area E
K. Stamford, Electoral Area F
D. Inkster, District of Sechelt
S. White, Town of Gibsons
P. Paul, shíshálh Nation Government District

ALSO PRESENT: T. Perreault, Interim Chief Administrative Officer
S. Reid, Corporate Officer
I. Hall, GM Planning and Development
R. Rosenboom, GM Infrastructure Services
S. Gagnon, GM Community Services
C. Armitage, Executive Coordinator
K. Gower, Legislative Assistant/Recorder

CALL TO ORDER

The meeting was called to order at 1:01 p.m.

AGENDA

Adoption of Agenda

014/25 It was moved and seconded

THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Regular Board meeting minutes of January 9, 2025

015/25 It was moved and seconded

THAT the Regular Board meeting minutes of January 9, 2025 be approved as corrected to update resolution 003/25 recommendation No. 6 to reflect Director McMahon as the appointee and Director Gabias as the alternate appointee to the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy.

CARRIED

REPORTS

Finance Committee meeting recommendation Nos. 1 - 39 of January 13 and 14, 2025

016/25 It was moved and seconded

Recommendation No. 1 *Sunshine Coast Regional District - 2025 Round 2 Budget Overview*

THAT the presentation titled Sunshine Coast Regional District - 2025 Round 2 Budget Overview be received for information.

Recommendation No. 2 *Divisional Service Plans*

THAT the report titled Divisional Service Plans be received for information.

Recommendation No. 3 *2025 Draft Support Service Allocation*

THAT the report titled 2025 Draft Support Service Allocation be received for information.

Recommendation No. 4 *2025 Proposed Projects - Updated at Round 2*

THAT the 2025 Proposed Projects - Updated at Round 2 Summaries be received for information.

Recommendation No. 5 *Strategic Water Supply Expansion Scenarios Analysis*

THAT the report titled Strategic Water Supply Expansion Scenarios Analysis be received for information.

Recommendation No. 6 *2025 Round 2 Budget Proposal for Regional Water Service [370]*

THAT the report titled 2025 Round 2 Budget Proposal for Regional Water Service [370] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 3 - Langdale Wellfield Construction, \$18,100,000 including additional 0.45 Full Time Equivalent (FTE) for 2025, funded as follows:
 - Long Term Debt \$13,181,144

- Canada Community Building Funds (Community Works Funds)
 - Area B - \$1,049,734;
 - Area D - \$1,122,091;
 - Area E - \$2,140,187;
- Growing Communities Funds \$606,844

AND THAT the future Full Time Equivalent (FTE) for this Budget Proposal be incorporated as follows:

	2026	2027	2028	2029
Existing FTE	0.08	0.08	0.08	0.08
Additional FTE	0.40	0.40	0.35	0.35
Total for this Project	0.48	0.48	0.43	0.38

AND FURTHER THAT Elector Approval to authorize long-term borrowing up to \$13,181,144 for a minimum term of 20 years be sought through the Alternate Approval Process to fund Regional Water Service’s Langdale Wellfield Construction project.

Recommendation No. 7 2025 Round 2 Budget Proposal for Regional Water Service [370]

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 5 - Feasibility Study and Development Raw Water Reservoirs \$399,872 funded from Operating Reserves and including additional 0.35 Full Time Equivalent (FTE) for 2025 and 0.55 FTE for 2026.

Recommendation No. 8 2025 Round 2 Budget Proposal for Regional Water Service [370]

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 9 – Senior Utility Operator 1.0 FTE (including light duty truck), \$163,089:
 - \$95,000 for light duty truck funded from Capital Reserves; and
 - 1.0 FTE - prorated at 0.5 FTE for 2025 at \$61,369 funded from User Fees;
 - Base Budget Increase - \$6,720 staffing and vehicle costs funded from User Fees.

Recommendation No. 9 *2025 Round 2 Budget Proposal for Water Services [365, 366, 370]*

THAT the report titled 2025 Round 2 Budget Proposal for Water Services [365 / 366 / 370] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 13 – Cross Connection Control Program, \$90,000 funded from Operating Reserves (\$4,500 [365], \$9,000 [366] and \$76,500 [370]).

Recommendation No. 10 *2025 Round 2 Budget Proposal for Various Functions - Forklift Replacement [312 / 366 / 370]*

THAT the report titled 2025 Round 2 Budget Proposal for Water Services [365 / 366 / 370] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – Forklift Replacement:
 - New Forklift funded from Capital Reserves (\$21,000 [370] and \$14,000 [312]);
 - Forklift Transfers funded from Capital Reserves (\$5,000 [366] and \$8,000 [370]).

AND THAT an internal asset transfer to South Pender Harbour Water Service [366] be approved from the Regional Water Service [370] for the forklift;

AND THAT \$5,000 be approved from South Pender Harbour Water Service [366] Capital Reserve to transfer between functions at the fair market value of the forklift;

AND FURTHER THAT \$8,000 be approved from Regional Water Service [370] Capital Reserves to transfer between functions for the repatriation for of Fleet Maintenance's [312] past contribution to the forklift being transferred to the Chapman Water Treatment Plant.

Recommendation No. 11 *Gibsons and District Fire Protection [210] Deficit*

THAT the report titled Gibsons and District Fire Protection [210] Deficit be received for information.

Recommendation No. 12 *Gibsons and District Fire Protection [210] - Capital Funding Update*

THAT the report titled Gibsons and District Fire Protection [210] - Capital Funding Update be received for information;

AND THAT for 2025, the Gibsons and District Fire Protection Service's Rescue Apparatus Replacement project in the amount of \$661,100 be funded through the Gibsons and District Fire Protection Equipment and Vehicle upgrade portion of the Macadam Fund Donation rather than long-term debt funding;

AND FURTHER THAT the draft 2025-2029 Financial Plan be amended accordingly.

Recommendation No. 13 *2025 Round 2 Budget Proposal for Roberts Creek Fire Protection [212]*

THAT the report titled 2025 Round 2 Budget Proposal for Roberts Creek Fire Protection [212] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 – SCRD Firefighter Compensation Action Plan (Roberts Creek Fire Protection) \$79,045 funded through Taxation for 2025 only based on an August 2025 implementation date;

AND FURTHER THAT in support of Firefighter Compensation Action Plan implementation, the following engagement, monitoring and reporting activities be undertaken in 2025:

1. Community engagement related to firefighter compensation models, costs and benefits;
2. Continued engagement with firefighters toward 2026 budget proposals to further update volunteer firefighter compensation.

Recommendation No. 14 *2025 Round 2 Budget Proposal for Roberts Creek Fire Protection [212]*

THAT the following budget proposal, brought back for reconsideration from 2025 Round 1 Budget, be approved and included into the 2025 Budget as amended:

- Budget Proposal 1 - Roberts Creek Fire Protection Base Budget increase, \$5,000 funded from Taxation.

Recommendation No. 15 *2025 Round 2 Budget Proposal for Roberts Creek Fire Protection [212]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 3 – Roberts Creek Assistant Chief of Training and Safety, prorated to 0.25 FTE for 2025 at \$27,865 funded through Taxation, increasing to 0.50 FTE in 2026;

AND THAT the Roberts Creek Fire Protection [212] base budget increase by \$7,405 in 2025 and \$5,905 in 2026 and onward for staffing costs funded through Taxation.

Recommendation No. 16 *2025 Round 2 Budget Proposal for Halfmoon Bay Fire Protection [216]*

THAT the report titled 2025 Round 2 Budget Proposal for Halfmoon Bay Fire Protection [216] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – Halfmoon Bay Deputy Chief, prorated to 0.40 FTE for 2025 at \$46,734 funded through Taxation, increasing to 0.50 FTE in 2026.

Recommendation No. 17 *2025 Round 2 Budget Proposal for Halfmoon Bay Fire Protection [216]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 – SCRD Firefighter Compensation Action Plan (Halfmoon Bay Fire Protection), \$84,735 funded through Taxation for 2025 only, based on an August 2025 implementation date;

AND THAT in support of Firefighter Compensation Action Plan implementation, the following engagement, monitoring and reporting activities be undertaken in 2025:

1. Community engagement related to firefighter compensation models, costs and benefits;
2. Continued engagement with firefighters toward 2026 budget proposals to further update volunteer firefighter compensation.

Recommendation No. 18 *2025 Round 2 Budget Proposal for Gibsons and District Fire Protection [210]*

THAT the report titled 2025 Round 2 Budget Proposal for Gibsons and District Fire Protection [210] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – Gibsons and District Volunteer Fire Department (GDVFD) Assistant Fire Chief (1.0 FTE) – Prevention and Safety, prorated to 0.50 FTE for 2025 at \$63,966 funded through Taxation, increasing to 1.0 FTE in 2026;

AND FURTHER THAT the Gibsons and District Fire Protection [210] base budget increase by \$11,555 in 2025 and \$5,555 in 2026 and onward for staffing costs funded through Taxation.

Recommendation No. 19 *2025 Round 2 Budget Proposal for Gibsons and District Fire Protection [210]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 – SCRD Firefighter Compensation Action Plan (Gibsons and District Fire Protection-[210]) \$150,127 funded through Taxation for 2025 only, based on an August 2025 implementation date;

AND THAT in support of Firefighter Compensation Action Plan implementation, the following engagement, monitoring and reporting activities be undertaken in 2025:

1. Community engagement related to firefighter compensation models, costs and benefits;
2. Continued engagement with firefighters toward 2026 budget proposals to further update volunteer firefighter compensation.

Recommendation No. 20 *2025 Round 2 Budget Proposal for [218] Egmont and District Fire Protection*

THAT the report titled 2025 Round 2 Budget Proposal for Egmont and District Fire Protection [218] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – SCRD Firefighter Compensation Action Plan (Egmont and District Fire Protection) \$17,643 funded through Taxation for 2025 only, based on an August 2025 implementation date;

AND THAT in support of Firefighter Compensation Action Plan implementation, the following engagement, monitoring and reporting activities be undertaken in 2025:

1. Community engagement related to firefighter compensation models, costs and benefits;
2. Continued engagement with firefighters toward 2026 budget proposals to further update volunteer firefighter compensation.

Recommendation No. 21 *2025 Round 2 Budget Proposal for 911 Emergency Telephone [220]*

THAT the report titled 2025 Round 2 Budget Proposal for 911 Emergency Telephone [220] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 - 911 Radio Upgrade – Final Phase (2 years), \$1,100,000 funded by Municipal Finance Authority 5-Year Equipment Finance Loan of \$734,830 and Capital Reserves of \$365,170 (\$750,000 in 2025 and \$250,000 in 2026);

AND FURTHER THAT a loan of up to \$734,830 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the 911 Radio Upgrade project.

Recommendation No. 22 *2025 Round 2 Budget Proposal for 911 Emergency Telephone [220]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 - Chapman 911 Tower Project Budget Increase, \$66,705 funded from Capital Reserves.

Recommendation No. 23 *2025 Round 2 Budget Proposal for Regional Planning [500]*

THAT the report titled 2025 Round 2 Budget Proposal for Regional Planning [500] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – Regional Housing Coordinator, \$83,650 funded by a grant-generated by the Municipal Regional Destination Tax through Sunshine Coast Tourism to the SCRD (subject to annual review).

Recommendation No. 24 *2025 Round 2 Budget Proposal for Regional Planning [500]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 – Regional Housing Policy and Technical Support, \$21,350 funded by a grant-generated by the Municipal Regional Destination Tax through Sunshine Coast Tourism to the SCRD (subject to annual review).

Recommendation No. 25 *2025 Round 2 Budget Proposal for Rural Planning [504]*

THAT the report titled 2025 Round 2 Budget Proposal for Rural Planning [504] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 - Framework for Land Use Planning for Environmentally Sensitive Areas, \$50,000 funded by Canada Community-Building Funds - Community Works Funds (based on per capita apportionment) - Area A - \$9,604, Area B - \$9,383, Area D - \$11,134, Area E - \$12,272, Area F - \$7,607.

Recommendation No. 26 *2025 Round 2 Budget Proposal for Hillside Development Project [540]*

THAT the report titled 2025 Round 2 Budget Proposal for Hillside Development Project [540] be received for information;

AND THAT the following budget proposal previously approved and included at 2025 Round 1 Budget, be amended to include the FTE count:

- Budget Proposal 1 - Hillside Headlease Renewal Project (2 years), \$180,000 funded from Operating Reserves - \$90,000 each in 2025 and 2026 (0.3 FTE for 2025 and 2026).

Recommendation No. 27 *2025 Round 2 Budget Proposal for Ports Services [345]*

THAT the report titled 2025 Round 2 Budget Proposal for Ports Services [345] be received for information;

AND THAT the following budget proposals be approved and included into the 2025 Budget:

- Budget Proposal 1 - Keats Landing Dock Major Repairs – Project Budget Lift, \$268,500 funded from Canada Community-Building Funds - Community Works Funds (Area B - \$56,385, Area D - \$45,645, Area E - \$32,220, Area F - \$134,250);

- Budget Proposal 2 – Capital Project Coordinator, Marine Infrastructure – Budget Lift and 0.13 FTE (not prorated for 2025 and ongoing), \$14,892 funded through Taxation.

Recommendation No. 28 *Options for Resourcing Park Management Plans*

THAT the report titled Options for Resourcing Three Additional 2025 Budget Proposals (Katherine Lake Park Management Plan, Dan Bosch Park Management Plan and West Beach Park Erosion Mitigation Planning) be received for information.

Recommendation No. 29 *2025 Round 2 Budget Proposal for Community Parks [650]*

THAT the report titled 2025 Round 2 Budget Proposal for Community Parks [650] be received for information;

AND THAT the following budget proposals be approved and included into the 2025 Budget:

- Budget Proposal 3 - Cliff Gilker Bridges and Trail Remediation (Park Recovery), \$1,198,850 funded from Canada Community-Building Funds - Community Works Funds (Area A - \$272,578, Area B - \$272,578, Area D - \$272,578, Area E - \$272,578, Area F - \$108,538) with ongoing base budget lift of \$1,000 for associated repairs and maintenance funded through Taxation.
- Budget Proposal 5 – Access Improvements to Chaster Park, \$143,000 funded through Taxation with ongoing base budget lift of \$150 for associated repairs and maintenance funded through Taxation.

Recommendation No. 30 *2025 Round 2 Budget Proposal for Community Parks [650]*

THAT the following budget proposal be deferred to 2026:

- Budget Proposal 6 – Park Management Plan – Katherine Lake \$75,000 funded through Taxation.

Recommendation No. 31 *2025 Round 2 Budget Proposal for Community Parks [650]*

THAT the following budget proposal be deferred to 2026:

- Budget Proposal 7 – Park Management Plan – Dann Bosch Park, \$75,000 funded through Taxation.

Recommendation No. 32 *2025 Round 2 Budget Proposal for Community Parks [650]*

THAT the following budget proposal be deferred to 2026:

- Budget Proposal 8 – West Beach Park Erosion Mitigation Planning, \$95,000 funded through Taxation.

Recommendation No. 33 *2025 Round 2 Budget Proposal for Community Parks [650]*

THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 9 – Pender Harbour Living Heritage Society Community Benefit Grant, \$5,000 funded through Taxation.

Recommendation No. 34 *2025 Round 2 Budget Proposal for Public Transit [310]*

THAT the report titled 2025 Round 2 Budget Proposal for Public Transit [310] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 - 2025/26 Annual Operating Agreement – Base Budget Lift, \$189,170 funded \$115,785 through Taxation and \$73,385 from BC Transit Recovery / Fare Revenue increasing to \$198,628 in 2026 and \$208,560 in 2027.

Recommendation No. 35 *2025 Round 2 Budget Proposal for Mason Road Yards [315]*

THAT the report titled 2025 Round 2 Budget Proposal for Mason Road Yards [315] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 - Mason Road Yards Infrastructure Upgrades (Phase 1) - Supporting Phase 2 of Electric Vehicle Project, \$167,000 funded from Local Government Climate Action Plan.

Recommendation No. 36 *2025 Round 2 Budget Proposal for Field Road Building Maintenance [114]*

THAT the report titled 2025 Round 2 Budget Proposal for Field Road Building Maintenance [114] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 2 - Field Road Vehicle Compound Extension and Upgrades for Additional Electric Vehicles (Part of EV Phase 2 – 2022 Project), \$150,000 funded from Local Government Climate Action Plan.

Recommendation No. 37 *2025 Round 2 Budget for General Government [110] and UBCM / AVICC Electoral Area Services [130]*

THAT the report titled 2025 Round 2 Budget Proposal for General Government [110] and UBCM / AVICC Electoral Area Services [130] be received for information;

AND THAT the following budget proposal be approved and included into the 2025 Budget:

- Budget Proposal 1 – Conference and Travel – Base Budget Lift, \$14,000 (\$8,000 [110] and \$6,000 [130]) funded through Taxation.

Recommendation No. 38 *Pender Harbour Health Centre [410] - 2025 Capital Project Funding Options*

THAT the report titled Pender Harbour Health Centre [410] – 2025 Capital Project Funding Options be received for information;

AND THAT Pender Harbour Health Centre Capital Roof Project Request of \$92,250 be deferred to 2026 Budget pending the receipt of a long-range capital plan (minimum five years).

Recommendation No. 39 *Electoral Areas' Grant-in-Aid Discretionary Balances for 2025*

THAT the report titled Electoral Areas' Grant-in-Aid Discretionary Balances for 2025 be received for information;

AND THAT Electoral Areas' Grant-in-Aid Discretionary Balances be amended and incorporated into the 2025 Budget as follows:

- Electoral Area A [121] - use \$2,000 of surplus to increase discretionary to \$21,000 and reduce taxation by \$1,399;
- Electoral Area B [122] - discretionary at \$18,627 and reduce taxation by surplus of \$3,732;
- Electoral Areas E and F [123] - reduce \$4,000 discretionary to \$0 and further reduce taxation by surplus of \$4,295;
- Community Schools [125] - discretionary at \$10,000 and reduce taxation by surplus of \$682;
- Greater Gibsons Community Participation [126] - use \$1,039 surplus to increase discretionary to \$11,039;
- Electoral Area D [127] - use \$1,000 of surplus to increase discretionary to \$26,000 and reduce taxation by \$1,806;
- Electoral Area E [128] - use \$2,435 surplus to increase discretionary to \$17,435;
- Electoral Area F [129] - discretionary at \$15,000 and reduce taxation by surplus of \$2,183;

AND FURTHER THAT the draft 2025-2029 Financial Plan be amended accordingly.

Director White opposed adoption of Finance recommendation Nos. 1 to 39.

CARRIED

Rate Stabilization

017/25 It was moved and seconded

THAT the Sunshine Coast Regional District increase the rate stabilization [112/113] by \$100,000 for 2025 through the 2024 surplus.

CARRIED

AVICC Resolutions

018/25 It was moved and seconded

THAT the report titled Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received for information;

AND THAT the resolution titled “Firefighter funding model” be renamed “Volunteer Fire Department Funding Model” and submitted to AVICC prior to the February 6, 2025, deadline, as follows:

WHEREAS volunteer fire departments in rural and remote areas are burdened with longer and more frequent call outs to attend downed powerlines, motor vehicle incidents and other emergency calls until BC Hydro or BC Ambulance arrives on scene;

THEREFORE BE IT RESOLVED that UBCM urge the Province to review the funding model for volunteer fire departments to include reasonable and proportional funding from BC Hydro, BC Ambulance, and ICBC to reduce the burden on local tax payers.

AND THAT the resolution titled “Official Community Plan Renewal and Ministry of Transportation and Infrastructure Participation” be renamed “Emergency Road Network Planning” and submitted to AVICC prior to the February 6, 2025, deadline, as follows:

WHEREAS rural communities cannot meet the challenges of climate change without a climate change and emergency management strategy for critical transportation networks;

AND WHEREAS the Ministry of Transportation and Transit is not required to participate in local government planning processes;

AND WHEREAS planning for growth in our communities is not feasible in the absence of any road network planning by the Ministry of Transportation and Transit;

THEREFORE BE IT RESOLVED that the Province instruct the Ministry of Transportation and Transit to collaborate with local governments on emergency access road plans for rural and unincorporated areas, upon request.

AND THAT the resolution topics “Inaccuracies in the Housing Reports (Provincial Calculations Structure for Rural Areas)”, “Stormwater and Ministry Responsibilities”, and “Abandoned and derelict boats (rafting)” be abandoned.

019/25 It was moved and seconded

THAT the SCRD Board endorsed AVICC resolution “Volunteer Fire Department Funding Model” be forwarded to the Town of Gibsons for the Town’s consideration of endorsement as a joint sponsor.

CARRIED

Strategic Plan Update

020/25 It was moved and seconded

THAT the report titled 2023-2027 Strategic Plan Update be received for information.

CARRIED

Parcel Tax Roll Review - Scheduling & Appointees

021/25 It was moved and seconded

THAT the report titled Parcel Tax Roll Review Panel be received for information;

AND THAT:

- Director Gabias, Director Stamford and Director Lee be appointed to the Parcel Tax Roll Review Panel;
- The Parcel Tax Roll Review Panel sitting be scheduled for February 27, 2025 at 9:00 a.m. to be held in the SCRD Boardroom; and,
- The Chief Financial Officer be appointed Collector for the Sunshine Coast Regional District.

CARRIED

Committee of the Whole meeting recommendations Nos. 1 and 3 of January 23, 2025

022/25 It was moved and seconded

Recommendation No. 1 *Hopkins Landing Waterworks District Conversion Options*

THAT the report titled Hopkins Landing Waterworks District Conversion Options be received for information;

AND THAT staff further assesses the implications of entering into a service arrangement for the water supply to the Hopkins residents and report back to the Board in Q3 2025;

AND THAT the budget for the Hopkins Landing Waterworks District (HLWD) Conversion Feasibility Study project be increased by \$55,000 from \$40,000 to \$95,000 and the additional amount be funded from [155] Feasibility Studies - Area F Taxation, including 0.15 additional FTE for 2025;

AND FURTHER THAT the draft 2025-2029 Financial Plan be amended accordingly.

Recommendation No. 3 *Chaster Well Maintenance and Upgrade*

THAT the report titled Chaster Well Maintenance and Upgrade - Budget Amendment be received for information;

AND THAT the budget for the Chaster Well Maintenance and Upgrade Project be increased by \$329,000 funded from [370] Regional Water Service Capital Reserves;

AND FURTHER THAT the increase to the budget be included in the draft 2025-2029 Financial Plan.

CARRIED

K. Backs, Electoral Area D left the meeting at 1:35 p.m.

BYLAWS

Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.11, 2024

023/25 It was moved and seconded

THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.11, 2024* be adopted.

CARRIED

Sunshine Coast Regional District Security Issuing Bylaw No. 770, 2025

024/25 It was moved and seconded

THAT the report titled Town of Gibsons Borrowing be received for information;

AND THAT the Board consent to the long-term borrowing for the Town of Gibsons for:

- a. \$825,000 over a 10-year term, and
- b. \$2,735,000 over a 20-year term;

AND FURTHER THAT security issuing bylaw Nos. 770 and 771 to consent to borrowing be given three readings and be adopted.

CARRIED

025/25 It was moved and seconded

THAT the Sunshine Coast Regional District Security Issuing Bylaw No. 770, 2025 be read a first, second and third time.

CARRIED

026/25 It was moved and seconded

THAT the Sunshine Coast Regional District Security Issuing Bylaw No. 770, 2025 be adopted.

CARRIED

Sunshine Coast Regional District Security Issuing Bylaw No. 771, 2025

027/25 It was moved and seconded

THAT the Sunshine Coast Regional District Security Issuing Bylaw No. 771,2025 be read a first, second and third time.

CARRIED

028/25 It was moved and seconded

THAT the Sunshine Coast Regional District Security Issuing Bylaw No. 771,2025 be adopted.

CARRIED

DIRECTORS' REPORTS

The Directors provided an update of their activities in the community.

K. Backs, Electoral Area D rejoined the meeting at 1:38 p.m.

IN CAMERA

The Board moved In Camera at 2:00 p.m.

The Board recessed at 2:00 p.m.

The Board moved out of In Camera at 3:45 p.m.

029/25 It was moved and seconded

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (g), and (i) of the *Community Charter*, "personal information about an identifiable individual..."; "labour relations or other employee relations"; "litigation or potential litigation affecting the municipality..."; "the receipt of advice that is subject to solicitor-client privilege..."

CARRIED

RELEASE OF ITEMS FROM IN CAMERA

030/25 It was moved and seconded

THAT the Disaster Mitigation and Adaptation Fund (DMAF) 2025 Budget proposal to establish a dedicated project team toward the ongoing feasibility and development of the raw water reservoirs, as well as any improvements to the Chapman Water Treatment Plant [370] be approved and included in the 2025 Budget:

- 2.0 FTE - (2025 pro-rated) - Senior Lead and Project Manager. This includes wages, benefits and overhead;

- \$100,000 for professional fees - include legal, communication, or engineering;

AND THAT this be funded through Operating Reserves for 2025;

AND THAT the term of the positions be included up to 2032 and re-evaluated in 2027.

CARRIED

031/25 It was moved and seconded

THAT APC member appointments for Electoral Area A - Egmont/Pender Harbour, Area B - Halfmoon Bay, Area D – Roberts Creek and Area E - Elphinstone be appointed as follows:

Electoral Area	Applicant	Term Length (years)
Area A	Jane McQuat Farrer	2
Area A	Sean McAllister	2
Area A	Dennis Burnham	2
Area A	Jay O’Keeffe	2
Area A	Michelle Cunnigham	2
Area A	Robert Fielding	2
Area B	Suzette Stevenson	2
Area B	Barbara Bolding	2
Area B	Kim Dougherty	2
Area B	Joshua Van Klinken	2
Area B	Duncan Smith	2
Area B	Andy Jones-Cox	1
Area D	Robert Hogg	2
Area D	Chris Glew	2
Area D	Meaghan Hennessy	2
Area D	John Allegretti	2
Area D	William Ferguson	2
Area E	Lynda Chamberlin	1
Area E	Ashley St Clair	2
Area E	Catherine Gray	2
Area E	Devin Arndt	2
Area E	Nara Brenchley	2

AND THAT APC selection for Area F be held in abeyance until a sufficient number of candidates, to meet the minimum required to establish an APC, is brought forward;

AND FURTHER THAT letters of appreciation be sent to outgoing members.

CARRIED

032/25 It was moved and seconded

THAT Kristy Child be re-appointed to the Board of Variance for a three-year term.

CARRIED

033/25 It was moved and seconded

THAT Trish Cowley be re-appointed the Ports Monitor Committee representative for the Eastbourne dock for a two-year term;

AND THAT Rob Cocquyt be re-appointed as the Ports Monitor Committee representative for the Halkett Bay dock for a two-year term.

CARRIED

ADJOURNMENT

034/25 It was moved and seconded

THAT the Regular Board meeting of January 23, 2025 be adjourned.

CARRIED

The meeting adjourned at 3:45 p.m.

Certified Correct by the Corporate Officer

Date Confirmed

Chair