

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board- February 13, 2025

AUTHOR: Senior Leadership Team

SUBJECT: FINAL 2024 PROJECT CARRY-FORWARDS

RECOMMENDATION(S)

- (1) THAT the report titled Final 2024 Project Carry-Forwards be received for information;**
 - (2) AND THAT the Square Bay Infiltration Reduction project be abandoned and the funds be returned to the Square Bay [387] operating reserves;**
 - (3) AND THAT the Square Bay Infiltration Reduction Repairs project be cancelled and that the funds be returned to the Square Bay [387] operating reserves;**
 - (4) AND FURTHER THAT any remaining ongoing 2024 projects and associated funding be included in the 2025-2029 Financial Plan as presented;**
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BACKGROUND

Carry-forward projects and the associated funding must be transferred for inclusion of the 2025-2029 Financial Plan. This step is legislatively required to ensure staff have the authority to continue with the projects and the values (revenue and expense) are correctly reflected in the final Financial Plan Bylaw.

At the November 28, 2024 Board Meeting the following resolution 320/24 Recommendations No. 15 was adopted:

Recommendation No. 15 *2024 Project Carry-Forwards - requests*

THAT the report titled 2024 Project Carry- Forward Requests be received for information;

AND THAT the following projects be cancelled:

- Hillside Development Project - Investment Attraction Analysis [540] - \$90,000 with funds being returned to Operating Reserves;

- Coopers Green Park Hall and Parking-Design Plans [650] - \$40,389 with the funds being returned to Canada Community-Building Fund - Community Works Funds (CWF);
- Lower Road Retaining Wall [665] - \$525,341 with \$15,247 being returned to Operating Reserves and \$510,094 to CWF;

AND THAT the Union of British Columbia Municipalities (UBCM) be notified to remove the Coopers Green Park Hall and Parking Design Plans project from the CWF project list;

AND THAT \$84,452 in CWF expended on the Coopers Green Park Hall and Parking Design Plans project be returned to UBCM and reallocated to the respective Electoral Area B CWF entitlement, recovered through Taxation;

AND THAT the UBCM be notified to remove the 2023 Lower Road Retaining Wall project from the CWF project list;

AND THAT \$16,677 in CWF expended on the Lower Road Retaining Wall project be returned to UBCM and reallocated to the respective Electoral Area D CWF entitlement, recovered through Taxation;

AND FURTHER THAT the items above and carry-forward projects in Attachment A inclusive of full-time equivalents (FTE) be included in the Sunshine Coast Regional District (SCRD) draft 2025-2029 Financial Plan, including authorization to continue with the projects prior to the adoption of the Financial Plan.

The purpose of this report is to confirm the final 2024 carry-forward projects and associated values that have been incorporated into the 2025-2029 Financial Plan in preparation for budget adoption.

DISCUSSION

Since Round 1 Budget in November, there are approximately 187 projects to be carried into 2025.

Several factors have contributed to the delay of projects such as staffing vacancies and general capacity for the volume of projects. Some projects are expected to be multi-year and some projects are expected to be completed in early 2025.

Cancelled/Abandoned Projects

The Square Bay Infiltration Reduction and Square Bay Infiltration Reduction Repairs projects are recommended to be abandoned and cancelled respectively and funding returned to the original source.

Over the past several years several major repairs to the collection system have been completed that have reduced the infiltration. At the same time, staff have improved its

operations of the water treatment plant. Combined, this has resulted in no exceedances of any regulatory requirements for this facility in 2024. The feasibility study that is currently being initiated will guide further upgrades to the collection system.

Financial Implications

Carry-forward projects do not have a financial or taxation impact for the newly adopted Financial Plan and only remaining unused funding for the projects is carried over however there are staff or other resources still required for some projects. Any projects whereby staffing will be carried over may have an impact to the financial plan in alignment with collective agreement and/or exempt bylaw increases.

Communications Strategy

N/A

STRATEGIC PLAN AND RELATED POLICIES

The financial planning process is the mechanism to align the Board's strategic priorities and polices.

CONCLUSION

The final 2024 carry-forward list has been compiled to be included in the 2025-2029 Financial Plan in preparation for adoption.

Carry-forward projects do not have a financial or taxation impact for the current Budget and only remaining unused funding for the projects is carried over though there are some unused staff resources that were approved in 2024 that will be required in 2025.

The SCRD's commitment to aligning projects with strategic priorities remains a key focus during this process.

Attachment:

Attachment A: 2024 Final Carry-Forward List

Reviewed by:			
Manager		CFO	
GM/Sr. Manager	X – R. Rosenboom X – S. Gagnon X – I. Hall	Legislative	
CAO/CFO	X – T.Perreault	Other	