

GIBSONS AND DISTRICT FIRE PROTECTION COMMISSION
October 21, 2024

MINUTES OF THE GIBSONS AND DISTRICT FIRE PROTECTION COMMISSION MEETING HELD AT THE GIBSONS AND DISTRICT VOLUNTEER FIRE DEPARTMENT LOCATED AT 790 NORTH ROAD, GIBSONS, B.C.

PRESENT: (Voting Members)	Director, Electoral Area E	Donna McMahon
	Director, Electoral Area F	Kate-Louise Stamford
	Councillor, Town of Gibsons	Stafford Lumley
	Councillor, Town of Gibsons	Annmarie De Andrade
ALSO PRESENT: (Non-Voting)	Gibsons & District Fire Protection Commission	Marilyn Pederson
	Alternate Director, Electoral Area F	Ian Winn
	SCRD GM, Planning & Development	Ian Hall
	SCRD Corporate Officer	Sherry Reid
	Gibsons & District Volunteer Fire Dept. (Chief)	Rob Michael
	Gibsons & District Volunteer Fire Dept. (Asst Chief)	Richard White
	SCRD Planning Office Assistant / Recorder	Genevieve Dixon
	Public	2

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented

MINUTES

Recommendation No. 1 *Gibsons and District Fire Protection Commission Meeting Minutes of May 2, 2024*

The Gibsons and District Fire Protection Commission recommended that the minutes of May 2, 2024 be received.

REPORTS

1. 2024 GDVFD Third Quarter Report

-Fire Chief, GDVFD

The Gibsons and District Fire Protection Commission discussed the following items:

- Building heights aligning with the BC Building Code
- Incident information from Electoral Area F
- Accuracy of approximate population numbers for fire service protection
- Calculation of response numbers from other departments on the Sunshine Coast

- Peak of fire calls in 2022 indicative of a trending increase in service calls; difficulty of comparing call response numbers from across different departments due to geographical and population variances

Recommendation No. 2 *2024 GDVFD Third Quarter Report*

The Gibsons and District Fire Protection Commission recommended that the Fire Chief – 2024 GDVFD Q3 Report be received for information.

2. Preliminary Petition to Expand Gibsons & District Fire Protection Service Area

-Fire Chief, GDVFD

The Gibsons and District Fire Protection Commission discussed the following items:

- Receipt of a preliminary petition to include seventy (70) properties in the fire service
- The legislated requirement of a statutory service review
- Feasibility study, including financial feasibility
- Public engagement
- Development of affordable housing
- How services are funded
- Ongoing OCP review and water flow studies
- Volunteer fire fighter numbers
- Modeling from other communities
- Willingness of a private developer to pay for the feasibility study in collaboration with the SCRD

Recommendation No. 3 *Preliminary Petition to Expand Gibsons & District Fire Protection Service Area*

The Gibsons and District Fire Protection Commission recommended that the Fire Chief – Preliminary Petition to Expand Gibsons & District Fire Protection Services Area report be received for information;

AND THAT SCRD Staff report back on alternatives to providing fire protection service outside of established fire protection areas.

Recommendation No. 4 *Preliminary Petition to Expand Gibsons & District Fire Protection Service Area*

The Gibsons and District Fire Protection Commission recommended that cost sharing opportunities related to a study to inform a formal petition process be explored, with results to be reported to the SCRD annual budget process.

3. Third Quarter Variance Report

-Fire Chief, GDVFD

The Gibsons and District Fire Protection Commission discussed the following items:

- Procurement processes and costs of supplies
- Volunteer remuneration
- Personnel costs are very untimely
- 2025 budget increases for fire service

Recommendation No. 5 *Q3 Variance Report*

The Gibsons and District Fire Protection Commission recommended that the Fire-Chief – Q3 Variance Report be received;

AND THAT staff provide more information regarding 2026 budget management strategies to the commission before the end of Q2 in 2025.

3. 2025 Budget

-Fire Chief, GDVFD

The Gibsons and District Fire Protection Commission discussed the following items:

- Full time staff person request is coming back on 2025 budget
- Funds borrowed for the fire truck are included in the capital plan
- Retention and recruitment
- Operational Changes

Recommendation No. 6 *2025 Budget*

The Gibsons and District Fire Protection Commission recommended that the Fire-Chief – 2025 Budget report be received for information.

ADJOURNMENT 11:37 a.m.