

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Committee of the Whole – November 14, 2024

AUTHOR: Marc Sole, Manager, Solid Waste Services

SUBJECT: METAL CONTAINER, HAULING AND RECYCLING SERVICES – CONTRACT EXTENSION

RECOMMENDATION(S)

- 1) **THAT the report titled Metal Container, Hauling and Recycling Services - Contract Extension be received for information;**
 - 2) **AND THAT the contract for metal container provision, hauling, and recycling services be extended to Salish Environmental Group Inc. for an additional 11 months to October 31, 2025, at a value up to \$297,240 with the total contract value of \$1,007,240;**
 - 3) **AND FURTHER THAT the delegated authorities be authorized to execute the contract.**
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BACKGROUND

The Sunshine Coast Regional District (SCRD) has a contract with Salish Environmental Group Inc. (Salish) to provide container, transportation, and recycling services for metal diverted from the Sechelt Landfill and Pender Harbour Transfer Station. The SCRD entered into a one-year contract in 2022 and extended the contract for a one-year term in 2023. An additional one-year extension is allowed under the current contract and is the last year of renewal.

The purpose of this report is to seek Board approval for an extension to the current metal container, hauling, and recycling services contract, which expires on November 30, 2024.

DISCUSSION

The SCRD metal recycling program provides two locations for metal to be dropped off for recycling, the Pender Harbour Transfer Station and the Sechelt Landfill. Currently, Salish provides container hauling and recycling services for metal delivered to both sites. Once containers are full, Salish removes the metal from these sites and delivers it to a metal recycler in the Vancouver area.

Financial Implications

The hauling and recycling of metal is funded through a Tipping Fee of \$150 per tonne and through metal revenues from the recyclers. The actual total annual costs for metal recycling are based on the tonnage of metal received at the SCRD sites and the amount of metal tonnage per container hauled to the recycler. An increase in the amount of metal received or a reduction in the tonnage per container results in higher costs for hauling.

The current approved annual budget for this service is \$333,780. After an evaluation of 2024 expenditures the costs for 2025 are estimated at \$297,240. Therefore, this amount can be funded through our current base budget and does not trigger an amendment to the Financial Plan.

	Cost
Original Contract Value – one year	\$390,557
First Contract Extension Value (one year)	\$319,443
Second Contract Extension Value (one month)	\$0
Third Contract Extension Value (11 months)	\$297,240
Total Contract Value	\$1,007,240

STRATEGIC PLAN AND RELATED POLICIES

This staff report is aligned with the Board's Service Delivery Focus Area of Solid Waste Solutions: Enhance diversion and recycling programs and look for ways to reduce costs.

CONCLUSION

The SCRD entered into a one-year contract in 2022 with Salish for metal container, hauling, and recycling services for metal received at the Pender Harbour Transfer Station and Sechelt Landfill and extended the contract for a one-year term in 2023. Staff recommend extending the contract for an additional 11 months at \$297,240, with a maximum contract value of \$1,007,240.

Reviewed by:			
Manager		Finance	X- A. Taylor
GM	X – R. Rosenboom	Legislative	
CAO	X-T. Perreault	Purchasing	X – V. Cropp