

470 South Fletcher Road
Gibsons, B.C.
V0N -1V0
604-886-2130
www.gibsonslibrary.ca

Tina Perreault, Chief Financial Officer
Sunshine Coast Regional District
1975 Field Road Sechelt, BC
V0N 3A1

RE: Gibsons & District Public Library 2025 Budget Submission

Dear Tina,

Please find enclosed the Gibsons & District Public Library (GDPL) Annual 2025 Budget with notes, the 2025 to 2027 Projected Budget that includes our current financial position, and January to September GDPL 2024 Data Highlights. On behalf of the GDPL Association, this submission is presented for your consideration and support.

With the support of the SCRD, the Provincial Libraries Branch, the Gibsons & District Library Foundation, a dedicated library board, staff and volunteers, GDPL will continue to connect our community to the world of culture, information and ideas, and improve quality of life. With the ongoing support of the Sunshine Coast Regional District, in 2025, we will continue to provide the valuable Library services that are so cherished by our community.

We request that all the attachments aforementioned accompany the Budget figures to the Area Directors for information and discussion. If you require further information or if you have any questions please do not hesitate to contact me at 604-886-2130

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Evans-Cullen", written over a light blue horizontal line.

Heather Evans-Cullen, MLIS
Library Director

We are grateful to be situated on the unceded ancestral lands of the Skwxwú7mesh (Squamish) Nation.

Gibsons & District Public Library Annual Budget Request for 2025

Revenue	2024 Operational Budget	2025 Operational Budget Request	Percentage Increase	Notes
SCRD	\$798,135	\$836,806	4.8%	<i>We continue to actively advocate for increased Annual provincial funding to B.C. libraries.</i>
Grants	\$72,385	\$69,855		
Library Revenue	\$30,000	\$30,000		
Foundation	\$5,000	\$5,000		
Total Operational Revenue	\$905,520	\$941,661		
Transfer from Enhancement Grant	\$73,892	\$45,594		
Total Budget	\$979,412	\$991,255	1.2%	
Expenses				
Materials & Services	\$104,625	\$106,717	2%	
Programming	\$16,200	\$16,200	0%	
Office	\$35,833	\$35,833	0%	
Equipment/Maintenance	\$10,000	\$8,000	-20%	
Facility	\$49,611	\$50,611	2%	
Personnel	\$727,583	\$755,394	3.8%	<i>This increase is to cover the cost of negotiated wage increases in the collective agreement, and increased Pacific Blue Cross benefits</i>
Development	\$8,560	\$9,500	11%	<i>Our staff team need ongoing up to date training on how to deal with hostile behaviours and de-escalate conflict. First aid training is also essential.</i>
Capital Asset Purchases	\$5,000	\$1,000	-80%	
Truth & Reconciliation	\$3,000	\$3,000	0%	
Library Enhancements & Community Engagement	\$19,000			
Bargaining Collective Agreement		\$5,000		
Total Operating Expenses	\$979,412	\$991,255	1.2%	



2025 Budget Submission Notes for GDPL

The Gibsons & District Public Library is a vibrant hub for digital access, learning and community events, offering a range of services that go far beyond books. Our library is a cornerstone of our community, a place where everyone can find valuable resources, personal development and connection. Our services are constantly evolving to meet the aspirations and needs of local residents.

With 8,251 active patrons, 64% of our service population- we are one of the most highly used libraries per capita in B.C. A community engagement survey was conducted by our library from July to October of this year, with over 200 respondents. 98% of respondents said they highly value the library's services and resources with 47% being extremely satisfied with what the library provides, and 38% being very satisfied.

100% of the responses to the question of whether people were supportive of our library receiving increased funding from all levels of government in the future was yes. Comments included:

"It is the only free, open public space and service available to absolutely everyone in our community. No one has to pay to use your services...it is a foundation for education, maintaining democracy and sharing information to make our community strong"

"The library is a critical component of a vibrant, healthy community and an informed populace- I support continued and additional funding".

"Gibsons is an excellent library that does amazing things within a limited space."

From our growing Library of Things and STEAM Kits, to tech support, to exam proctoring, to our programming for new Canadians, we work to bring people the resources they need to better their lives.

We understand that the SCRD has many priorities to manage, and we want to thank you for your support. Please feel confident that every dollar invested in our services translates to a much higher value for our community. Taxpayers value, enjoy and rely on our services, and we hope we can continue to meet their needs with your support.

Gibsons and District Public Library	2024 Budget	January to September 2024 Actual Expenses	2025 Budget	% Chg	2026	2027
REVENUE						
SCRD						
Total	\$798,135		\$836,806	4.8%	\$859,111	\$893,111
Grants						
Libraries Branch: operating & resource sharing grants	\$43,287		\$43,287		\$71,000	\$71,000
Libraries Branch: one card & equity grants	\$20,955		\$20,955		\$20,955	\$20,955
Other grants	\$20,098		\$5,000		\$6,050	\$8,000
Subtotal, Grants	\$84,340		\$69,242		\$98,005	\$99,955
Library Revenue						
Fundraising & Donations	\$19,551		\$19,551		\$5,100	\$5,100
Gibsons & District Library Foundation	\$5,000		\$5,000		\$6,000	\$6,000
Fees & charges	\$10,000		\$11,062		\$9,850	\$9,850
Total Library Revenue	\$34,551		\$35,613		\$20,950	\$20,950
TOTAL REVENUE	\$917,026		\$941,661		\$997,260	\$1,012,210
Enhancement Grant	\$62,386		\$49,594			
Total	\$979,412		\$991,255	1.2%	\$997,260	\$1,012,210
OPERATING EXPENSES	2024		2025		2026	2027
Materials & Services						
Materials/databases	\$92,125	\$75,255	\$91,177		\$98,317	\$98,500
Public Internet	\$1,350	\$2,785	\$3,500		\$1,600	\$1,700
Courier to Sechelt	\$1,800	\$2,082	\$2,000		\$1,950	\$2,000
Inter-library loans	\$1,700	\$3,058	\$1,900		\$1,800	\$1,850
Integrated library system and RFID	\$7,650	\$4,027	\$8,140		\$7,800	\$7,800
Total Materials & Services	\$104,625	\$87,207	\$106,717		\$111,467	\$111,850
Programming						
Programming	\$9,200	\$8,754	\$9,200		\$10,150	\$10,400
InterLINK	\$4,300	\$2,788	\$4,300		\$4,800	\$5,000
Volunteer & Staff appreciation	\$2,700	\$3,392	\$2,700		\$3,200	\$3,500
Total Programming	\$16,200	\$14,934	\$16,200		\$18,150	\$18,900

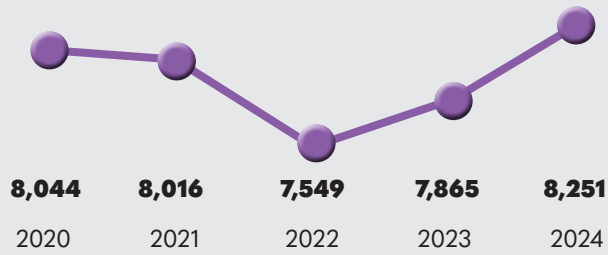
Office						
Advertising & Promotion	\$4,800	\$3,838	\$4,800		\$4,100	\$4,500
Accounting fees	\$9,000	\$8,116	\$9,000		\$8,100	\$8,200
Dues & Fees	\$1,900	\$1,412	\$1,900		\$1,500	\$1,600
Telephone & Internet	\$4,900	\$3,658	\$4,900		\$3,450	\$3,500
Library processing supplies	\$7,433	\$6,385	\$7,433		\$6,500	\$6,700
Office supplies & Postage	\$7,800	\$7,421	\$7,800		\$7,000	\$7,200
Total Office	\$35,833	\$30,830	\$35,833		\$30,650	\$31,700
Equipment and Maintenance						
Maintenance	\$3,200	\$5,773	\$3,200		\$3,500	\$3,600
Photocopier	\$1,000	\$922	\$1,000		\$1,700	\$1,800
Computers and IT	\$5,800	\$9,615	\$2,800			
Total Equipment and Maintenance	\$10,000	\$16,310	\$7,000		\$5,200	\$5,400
Facility						
Hydro & Gas	\$25,830	\$9,015	\$25,930		\$28,900	\$29,000
Water/Sewer	\$875	\$1,077	\$975		\$950	\$975
Maintenance & Repair	\$18,631	\$20,592	\$19,200		\$20,750	\$20,750
Security	\$860	\$481	\$900		\$890	\$970
Insurance	\$3,415	\$2,741	\$3,606		\$3,800	\$3,900
Total Facility	\$49,611	\$33,906	\$50,611		\$55,290	\$55,595
Personnel						
Wages & Salaries	\$591,380	\$436,383	\$616,867		\$620,456	\$635,016
EI, CPP & WCB	\$45,849	\$35,727	\$45,849		\$40,300	\$41,200
Benefits & Pension	\$90,354	\$68,590	\$92,678		\$99,980	\$99,990
Total Personnel	\$727,583	\$540,700	\$755,394		\$762,736	\$776,206
Development						
Staff	\$3,660	\$4,685	\$4,400		\$5,467	\$4,259
Mental Health Fund	\$3,500	\$2,714	\$3,500		\$3,600	\$3,600
Board	\$1,400	\$1,003	\$1,600		\$1,700	\$1,700

Total Development	\$8,560	\$8,402	\$9,500		\$10,767	\$9,559
Truth and Reconciliation Programming & Resources	\$3,000	\$2,800	\$4,000		\$3,000	\$3,000
Library Enhancements	\$23,000	\$23,822				
Union Bargaining/AMORTIZATION	\$0		\$5,000			
Total Other						
CAPITAL ASSET PURCHASES	\$1,000	\$1,005	\$1,000			
Total Operating	\$979,412	\$759,916	\$991,225	1.2%	\$997,260	\$1,012,210

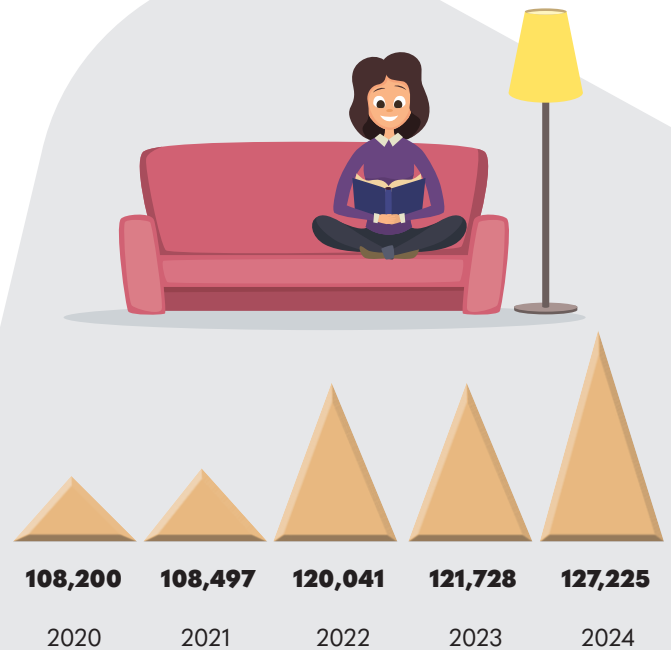
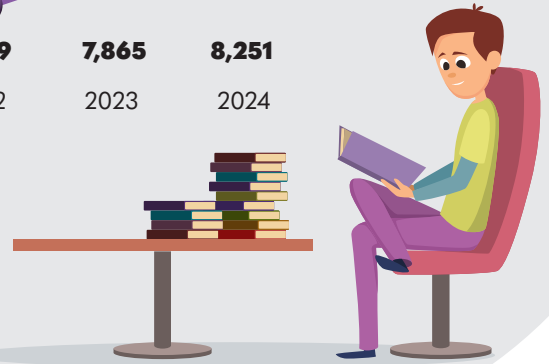
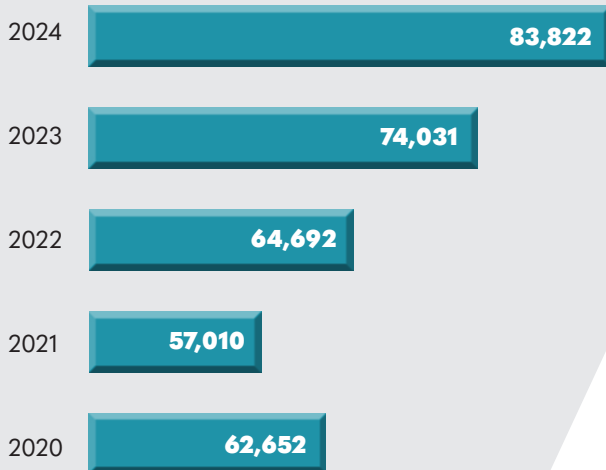
ANNUAL DATA COMPARISON

Based on 9-month data from January to September

active patrons



in-person visits



circulation



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*free membership
to a million possibilities*



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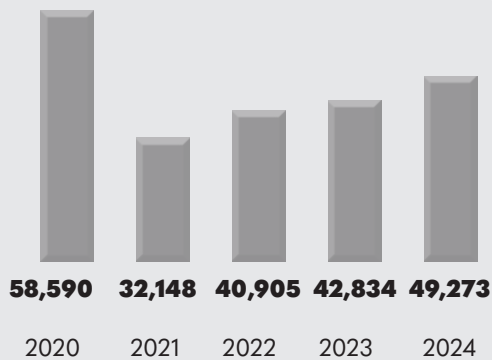
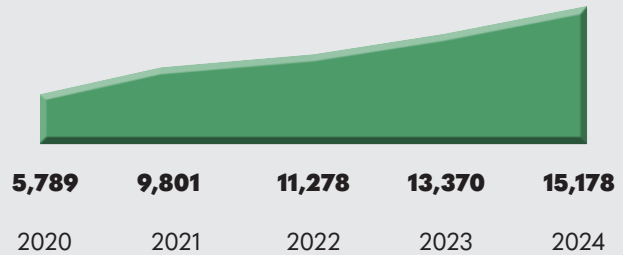
ANNUAL DATA COMPARISON

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Based on 9-month data from January to September



wifi logins



database use

computer use



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